



OFFICE OF THE PRINCIPAL
GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS
SANTI NIKETAN, GHANGAPATANA, BHUBANESWAR, 752054.

Ref. No.:

Date:

OFFICE ORDER
Staff Council Committee
Academic Year 2022-2023

Objectives: To look after all round prosperity and welfare of the staff, faculty members to maintain a healthy and enriched environment in the Institution premises with high co-operation, interaction and cordial co-ordination among themselves.

Sl. No.	Name	Position
1	Dr. Subhrajit Pradhan (Principal, Gandhi Institute of Excellent Technocrats)	Chairperson
2	Dean Academics (Gandhi Institute of Excellent Technocrats)	Convenor (Ex Officio)
3	Dean R & D (Gandhi Institute of Excellent Technocrats)	Co-Convenor (Ex Officio)
4	Jatindra Ku. Mishra (AO Academics, Gandhi Institute of Excellent Technocrats)	Member
5	Dr.Sadananda Pattaniak (H.O.D, ME, Gandhi Institute of Excellent Technocrats)	Member
6	Dr.Chandan Kumar Sahoo (Professor and HOD BSH, Gandhi Institute of Excellent Technocrats)	Member
7	Prof.Saumitri Biswas (Assistant Professor BSH, Gandhi Institute of Excellent Technocrats)	Member

Roles & Responsibilities:

- The Committee should formulate proposals for the wellbeing of staff welfare and their all-round development.
- It should ensure and look after the academics enrichment of staff, faculty members and motivate them to develop their skill, talent, behaviour by creating a good platform for their optimal psychological satisfaction.
- It should take proper care by advising to the staff and faculty for having a sound health and mind by providing them an enriched environment and emergency medical assistance (if any).
- The committee should take necessary steps to provide such as financial/social/moral/ethical assistance and co-operation to the individuals whenever and wherever it is required

**Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar**

Memo No _____/GIET-Ghangapatna/

Date:-

Copy to:

1. Hon'ble Vice-Chairman for favour of information.
2. Dean Academics/Dean Student Affairs/ Dean R&D/A.O.(Academics)/Director T&P/ All HODs/ /Asst.Manager-HR/A.O.(Admin)/T&P Cell/ Library/Exam.Section/Staff Circular.
3. Person Concern for the information/personal file for record.

**Principal
Gandhi Institute of Excellent Technocrats**

Ghangapatna, Bhubaneswar